|  |
| --- |
| **This template is a modified version of the standard Horizon 2020 proposal form for RIA and IA actions.**  The structure of this template must be followed when preparing your proposal. It has been designed to ensure that the important aspects of your planned work are presented in a way that will enable the experts to make an effective assessment against the evaluation criteria. Sections 1, 2, and 3 each correspond to an evaluation criterion.  Please be aware that proposals will be evaluated as they were submitted, rather than on their potential if certain changes were to be made. This means that only proposals that successfully address all the required aspects will have a chance of being funded. There will be no possibility for significant changes to content, and budget during grant preparation.  **Page limit**: The title and sections 1, 2 and 3 together, should not be longer than 10 pages. All tables, figures, references, and any other element pertaining to these sections must be included as an integral part of these sections and are thus counted against this page limit.  Please **remove this introduction page before submitting.**  The proposal is a self-contained document. Experts will be instructed to ignore hyperlinks to information that is specifically designed to expand the proposal, thus circumventing the page limit.  Please, do not consider the page limit as a target! It is in your interest to keep your text as concise as possible since experts rarely view unnecessarily long proposals in a positive light.  **The following formatting conditions apply.**  The minimum font size allowed is 11 points. Standard character spacing and a minimum of single line spacing is to be used.  Text elements other than the body text, such as headers, foot/end notes, captions, formula's, may deviate, but must be legible.  The page size is A4, and all margins (top, bottom, left, right) should be at least 15 mm (not including any footers or headers). |

*Fill in the title of your proposal below.*

|  |
| --- |
| TITLE OF THE PROPOSAL |

*Please provide your administrative details in the table below.*

|  |  |
| --- | --- |
| Full legal name of the Applicant |  |
| Short name of the Applicant |  |
| PIC Number |  |
| Full name of the Main Contact Person |  |
| Email address of the Main Contact Person |  |
| Phone number of the Main Contact Person |  |

|  |  |
| --- | --- |
| Priority gap(s) addressed by this proposal |  |

**Proposal abstract**

*Please provide no more than a half page of a concise abstract of the proposal. It has to be clear which Pharaon pilot site(s), priority gaps, and needs your proposal is addressing.*

*Please note that this information may be used for dissemination purposes.*

# Impact

## Expected Impact

Please be specific and provide only information that applies to the proposal and its objectives. Wherever possible, use quantified indicators and targets.

Describe how your project will contribute to:

* each of the expected impacts mentioned in the Pharaon Open Call, under the relevant Pharaon pilot site(s);
* any substantial impacts not mentioned in the Pharaon Open Call, that would enhance innovation capacity and create new market opportunities.

# Innovation and technology (Excellence)

## Objectives

* Describe the specific objectives for the project, which should be clear, measurable, realistic, and achievable within the duration of the project. It should be clear what Pharaon challenge you are solving and which pilot site(s) you are addressing with your proposal.

## Concept and methodology

* Describe and explain the overall concept underpinning the project. Describe the main ideas, models or assumptions involved. Identify any inter-disciplinary considerations and, where relevant, use of stakeholder knowledge. Where relevant, include measures taken for public/societal engagement on issues related to the project. Describe the positioning of the project but please have in mind that only TRL 8 or 9 are expected. Refer to Technology Readiness Levels where relevant. (See General Annex G of the work programme).
* Describe and explain the overall methodology, including the approach to addressing the expected impacts of the call.

## Ambition/Innovation

* Describe the advance your proposal would provide beyond the state-of-the-art, the extent the proposed work is ambitious, and the potential impact of having your solution on the Pharaon platform.

# Quality and efficiency of the implementation

## Work plan – Work packages, deliverables

Please provide the following:

* brief presentation of the overall structure of the work plan;
* timing of the different tasks and their components (Gantt chart or similar);
* list of tasks with a clear description;
* list of major deliverables;
* (if applicable) graphical presentation of the components showing how elements of the work plan inter-relate (Pert chart or similar).

**Table 3.1b:** **Work plan description**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Work package number** |  | | | | |
| **Work package title** |  | | | | |
| **Person months** |  | **Start Month** |  | **End Month** |  |
| **Objectives** | | | | | |
| **Description of work**  *(Including a precise description of tasks)* | | | | | |

## Milestones, and procedures

* Specify the milestones.

**Table 3.2a:** **List of milestones**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Milestone number** | **Milestone name** | **Related task(s)** *(if applicable)* | **Due date**  **(in month)** | **Means of**  **verification** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* Describe any critical risks, relating to project implementation, that the stated project's objectives may not be achieved. Detail any risk mitigation measures. Please provide a table with critical risks identified and mitigating actions.

**Table 3.2b:** **Critical risks for implementation**

|  |  |  |
| --- | --- | --- |
| **Description of risk**  **(indicate likelihood: Low/Medium/High)** | **Task(s) involved** *(if applicable)* | **Proposed risk**  **mitigation measures** |
|  |  |  |
|  |  |  |

## Operational capacity

Describe competence and experience of the applicant, including its operational resources (human, technical and other) and, if applicable, exceptionally the concrete measures proposed to obtain it by the time of the implementation of the tasks. Describe your team, including expertise (current and previous) that will be involved in this project. Explain how your team profile matches the expertise needed.

## Resources to be committed/Budget

|  |  |  |  |
| --- | --- | --- | --- |
|  | A) day rate (€) | B) Number of person months (PM) for the delivery of proposal | C) Cost (€) |
| 1. Direct Personnel costs (C = A \* B) |  |  |  |
| 2. Other direct costs (travel, equipment) |  |  |  |
| 3. Total direct costs  (3 = 1 + 2) |  |  |  |
| 4.Indirect costs  (4 = 3 \* 25%) |  |  |  |
| 5. Total costs  (5= 3+4) |  |  |  |
| 6a. Requested funding  (6a = 5 \* 100%) |  | non-profit legal entities |  |
| 6b. Requested funding  (6b = 5 \* 70%) |  | profit legal entities |  |

Please fill either 6a or 6b, depending on the type of your organisation.

Besides the table above, extra information can be provided to support the requested funding.